

UASRA GENERAL ASSEMBLY MEETING MINUTES

April 18, 2018 7:00 PM

Attendees:

- President (Helena McDermott)
- Vice President (Negar Omid)
- Treasurer (Tracy Martison)
- Secretary (Jeff Hedrick) - ABSENT
- Event Coordinator (Noelle Velios)
- Newsletter Editor (April Duggan)
- Community Center Coord. (Jessica Grinberg)
- Sawtelle A Unit Rep (Mindy Patterson)
- Sawtelle B Unit Rep (Faeze Nateghi)
- Sawtelle C Unit Rep (Talya Cohen)
- Sawtelle D Unit Rep (Kirk Kanesaka) - ABSENT
- Sawtelle E Unit Rep (Phil Chung)
- Mentone/ Clarington Unit Rep (Aleksandar Kondic)
- Sepulveda A Unit Rep (Umut Tok)
- Sepulveda B Unit Rep (Magdalena Cline)
- Sepulveda C Unit Rep (Natalija Markina)
- Sepulveda D Unit Rep (Jian Liu)
- Keystone Unit Rep (Eve Emmanouilidou) - ABSENT
- Venice/Barry Unit Rep (KT Bender)
- Rose Unit Rep (Esther Claudio)
- Green Coordinator (Jda Gayle) - ABSENT
- Community Garden Supervisor (Jocelyn Bellairs)
- Community Ctr Maintenance Coord. (Deevi Soumyasri)
- Sepulveda Maintenance Coord. (Liz Stephenson)
- Residential Life Advisor (Addae Jahdai-Brown)
- UAS Management (Regis, Lizca)
- Officer Briggs - ABSENT

Summary of Key Meeting Topics:

- **General Assembly Meeting Votes will continue to be held on an anonymous basis (e.g. attendees eyes closed and voting with raised hands, to be tallied by Residential Life Advisor)**
- **Revised Website Editor Bylaws were approved**
- **Maintenance items included updates on building hallway carpet replacements, Venice Barry renovations, termite treatments, Rose apartments renovations and HVAC filter replacements**
- **UASRA election cycle has begun with candidate applications due April 20**
- **Funds remain available to residents under the Grant Program for Resident-Led Events**

Minutes:

1. Meeting Called to Order
2. Meeting Goals for Next Month
 - a. On-time attendance
3. Public Comments
 - a. None
4. Management Report
 - a. AC Recruitment (Lizca)

- i. AC recruitment for next year is almost complete. In UA North the AC program has been changed: RAs created to deal with events, conduct management and front desk staff with maintenance. UA South is unaffected by the change.
 - ii. KT question - Does the new Apartment Resident Assistant (ARA) program in UAN affect the way WHRA functions? No
 - b. Facilities/Maintenance Update (Regis)
 - i. Venice Barry Renovation -- construction has started. The gym will be closed for about 2 months to renovate. The pool is being resurfaced and will be closed until August.
 - ii. KT question - wondering if anything other than cardio machines can be added to the gym i.e. weights. Regis to look into this.
 - iii. Termite Work -- complete at University Village; Keystone Mentone in progress; Clarrington and Venice Barry are next; process has been running smoothly.
 - iv. Hallway Carpet Replacements -- replacements starting at south Sawtelle - Regis had been doing the work first but was losing track, so now will be working building by building.
 - v. UASRA Office -- will be recarpeted and painted as part of this project - UASRA needs to clear the office out.
 - vi. Pools -- Sawtelle pool is going to be drained and cleaned sometime next week. Will take a day or two. More pool furniture is coming for Sawtelle from Westwood Chateau. Venice Barry will get refurbished furniture.
 - vii. HVAC Filter Replacements -- wrapping up. Communication with residents that UASRA assisted with has helped the process to run more smoothly, so thanks from management for that. Since they are new (environmental) filters, not certain how they will perform, so in a few months will be checking to see how they're holding up.
 - viii. Rose 1 Renovation -- on track; starting Sept 1, 2018 - June 30, 2019.
 - 1. Helena: have all residents been rehoused?
 - a. Regis: working with rental staff.
 - b. Aleks: I heard that they are coming to mentone, which is coming back on line.
 - ix. Recycling / Composting: Javier would like to meet with the green coordinator. This will need to wait until the new UASRA year as the GC has resigned effective May 14. Keystone/Mentone reps would like a composter for their garden. They are composting properly, not just putting household food waste into it. Regis to follow up.
 - c. Officer Questions and Reports
 - i. Magdalena (Sepulveda B) - umbrella broken. Regis will fix.
 - ii. Eve (Keystone) - compost bins? There is one in the garden but not near trash can. Compost bins in other facilities have been a problem -- smell and flies.
 - iii. Natalija (Sepulveda C) -
 - 1. What is happening with exercising machines? Still grappling with the constraints (funding, contracts, etc). Regis is committed to it but no decision has been made.

- 2. Sepulveda C is also missing an umbrella. Regis to replace. Umbrellas are being broken by kids who are playing on the playground unsupervised. They are also playing on the blue sun shade over the sepulveda basketball court. Kids age 13 and below should be supervised. Please contact the office for help with problematic unsupervised kids.
 - iv. Phil (Sawtelle E) - dirt patches near benches will be covered up with artificial grass? Regis will follow up.
 - v. Deevi (Community Center Maintenance Coordinator) -- need more replaceable mop pads for the new steam mop. They are missing. Contact the residents who rented the room when it went missing. Helena suggests Deevi can be in open communication with Javier and Laura when supplies are needed.
- 5. UAS Management Excused
- 6. UASRA Recognition
 - a. Helena -
 - i. Faeze for great event in Sawtelle B - doing a great job as a new rep.
 - ii. Tracy for resolving questions about financial management, advocating on behalf of UASRA, and writing all checks.
 - b. Negar -
 - i. Natalija and Umut for accompanying the outdoor equipment rep to walk through Sepulveda area of University Village after the April GA.
 - ii. Talya hosted a zumba event and no one showed up but do not be discouraged.
- 7. Election Update
 - a. Aubrey was appointed as Election Coordinator.
 - b. Couple of days until candidate application deadline.
 - c. Currently 6 applications, including for Website Editor, Community Center Coordinator, Mentone Clarrington, Venice Barry, Sepulveda C. ResLife was very late sending out the notification email.
 - d. Helena - typically a lot of applications right before deadline. Checked that all fliers have been put up in units.
 - e. Magdalena - do you have to re-run if you wish to keep your position? Yes. Green Coordinator, Jda, has resigned. It is an elected position.
 - f. Garden Supervisor is appointed and will need to be reappointed.
 - g. No Rose Ave Unit Rep since everyone is moving out.
 - h. UASRA Board decided to shelve election event this year - expensive and no one comes.
 - i. Facebook campaigning will be reenacted. Excluding Facebook was overcorrection from previous year when things got out of hand.
- 8. Officer Reports
 - a. Community Center Coordinator:
 - i. Class Planning - we need to decide on gentle yoga or prenatal yoga or pilates. We don't have time slots for both. Helena concerned that prenatal only caters to pregnant people, but this is a highly requested class. Jessica will suggest saturday morning to UCLA recreation so that we can try to have both. Problem with booking pilates has been resolved.
 - 1. Magdalena - who decides what classes are provided? Community Center Coordinator does. This year UASRA has introduced surveys to get

feedback on classes. These have been sent only to class participants but will go out to the whole community so that people can have input into class choice.

2. Mar Vista rec has great kids art teacher named Annie. Helena is trying to recruit her for a class.
 3. Request for kids fit gym to be brought back. Jessica to follow up.
 4. Classes are in theory available to all UAS but in practice relatively inaccessible to mixed use residents. Keystone, Mentone, and Clarrington lack space to host any kind of classes. Idea from Eve -- utilize one empty apartment for use. UASRA can look into an outdoor class for mixed use. Aleks - how about organising transportation to support an event and transport participants? Jesica - due to weather, outdoor classes are difficult but with warmer weather approaching, it is possible. Discuss possibly chartering Uber for mixed use reps due to the longer distance of travel.
- ii. Garden Coordinator:
1. Update on Garden Use - Helena observes a lot of gardens are inactive. The waitlist has doubled in recent months, around 10 people waiting per garden. Jocelyn did an inspection on sepulveda and is partially through Sawtelle. When gardeners are contacted they claim that they have seeds growing, or have been unsuccessful growing.
 - a. Helena: monitoring gardens is a big job. Unit Reps help document garden use. by taking a picture every month so plots can be given to other residents if unused. Faeze - difficult to grow anything because the soil is very poor quality; attempted to grow seeds and nothing grew. Eve - on the website you cannot request a plot in Keystone/Mentone -- April to follow up.
- iii. Treasurer
1. Grant Program for Resident-Led Events -- 4 people have applied. Hope is that the program will take off next year. Total money available this year = \$2000.
 - a. Umut: is there a limit for grant? \$200.
 - b. Residents can still apply for the grants, there is no deadline. Unit reps are encouraged to get the word out!
 - c. Natalija: could this be used for childcare e.g. an evening of babysitting so that parents can go out? yes (per Community Center Coordinator, who consulted on this issue with UCLA Rec) - the only restriction is that programming must be open to the whole community.
 - d. Liability / qualification issues with childcare? Helena suggested that Students With Dependents parents night out that is run on campus could be held at UAS too. Helena to contact Jean Libby.
 2. Budget Update -- As of end of March, 50% budget spent, but large expenses remain, including the pay of "double" stipends at the end of the year. Forecast that we will spend 75% of the budget. Unit Reps are

encouraged to exhaust their budgets as they are apportioned by resident numbers in order to be fair. This apportioning is not honored for any money left over i.e. it just goes back into the general budget for the next year.

- iv. Vice President -- unit reps please provide proposals and summaries of events
 - v. President -- Projector Use: this year we gave unit reps the option of training to use the projector and borrowing it. It has been very popular this year. it gets dark at 7:30-7:45pm. May not work best for families with children. Great for adults movie night. Proposing adult movie night at the University Village gazebo.
 - vi. Sepulveda A -- sepulveda event planned for May 20: caricature artist coming for 4 hours; should be able to draw 100 portraits. Umut will provide a barbecue and residents to bring side dishes for potluck. Planning to show an adult movie after dark. Wondering if he is permitted to contact local business for donations/sponsorship? Thinking of Vons.
 - 1. Addae -- Corporate sponsor program established by ucla. You're welcome to ask local vendors for donations. Tell vendors that you are involved with community government.
 - 2. KT - has previously had gift cards donated by local vendor
9. Website (formerly Newsletter) Editor Bylaws Review
- a. Helena - please consider the substance. Jeff will polish the grammar and spelling.
 - b. KT - the produce program should be added to the content list. Also can volunteer sign up be added to produce program information on the website? Suggested that web editor could be responsible for coordinating volunteers, so free the green coordinator to do other things. Noted that produce at Venice Barry and Keystone/Mentone is enabled by volunteers, whereas the village essentially has a paid position (the Green Coordinator) for produce.
 - i. Helena - we need to do a broader rebalancing of UASRA so that it truly represents all the communities, and not just University Village. Next month workshop item will be reimagining UASRA - should we make changes to UASRA regarding representation. Mixed use residents pay the same programming fee. Important to find point people for the produce program. However the Green Coordinator can organize volunteers without needing to be present at the distribution.
 - c. Helena - back to bylaws review. any additions? questions?
 - d. Addae - goes to vote. Suggest that this need not be secret (eyes closed). Aleks: let's have a secret ballot to determine whether ballots should be secret.
 - e. **Vote on whether future ballots should be secret
 - i. Vote: 14 in favor, 4 opposed, 1 abstention
 - ii. Negar: without consensus we should continue to vote secretly
 - f. **Vote on Website Editor Bylaws
 - i. 17 in favor, 1 abstention, 0 opposed.
 - ii. Revised bylaws approved
10. A Look Ahead
- a. Noelle - Spring Fling: pot decorating, kids crafts, petting zoo; will be held by Sepulveda A

- b. KT - problem with having a requirement of 2 volunteer responsibilities at University Village events
 - c. Helena - query re mixed use housing rep plans for events; Eve - starting book club, thinking of bbq beginning of May
 - d. Natalija - have done many small events; finding hard to hire some vendors due to price
 - e. Magdalena - planning to do movie night
11. Workshop Item -- How to Get People to Come to Scheduled Events
- a. Most creative idea per table:
 - i. Know your residents
 - ii. Good word of mouth
 - iii. Be creative about timing, find out when your unit is busiest to catch foot traffic. 4:30-6:30 great window for time
 - iv. Childcare
 - v. Helena noted that we have had a lot of success changing unit events to a more participative model. Well done by unit reps.
12. Residential Life Advisor Update
- a. Importance of mixed use reps; need more students reps on the board; students can assist with getting more resources our community
 - b. Projector Use -- email Addae, Negar or Helena for information
 - c. Union bargaining meeting on April 19-20; UCLA management union bargaining meeting for grad students (location is on the UASRA Facebook page)
13. Recognition
- a. UASRA President recognized KT for her significant contributions to housing affordability advocacy
14. Meeting Adjourned